

Using Immersive Reader to support Remote Learning

Immersive Reader is a free tool which is built into Word, OneNote, Forms and Teams which support children's reading and access to work.

Immersive Reader lets you:

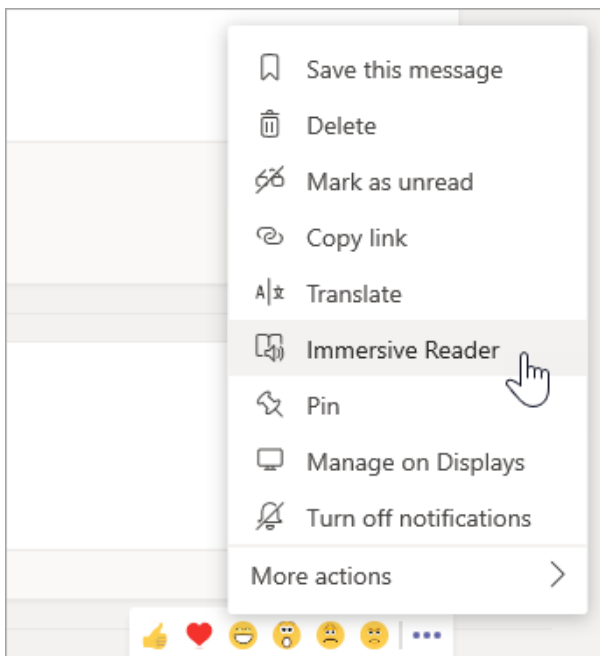
- Change font size, text spacing, and background colour.
- Split up words into syllables.
- Highlight verbs, nouns, adjectives and sub-clauses.
- Choose between two fonts optimised to help with reading.
- Read out text aloud, and change the speed of reading.

Launch Immersive Reader from a message on Teams

Hover over a message with your cursor or tap with your finger on a touch screen device.

Select **More options** , and then **Immersive Reader** .

Immersive Reader will launch as a full-screen experience.

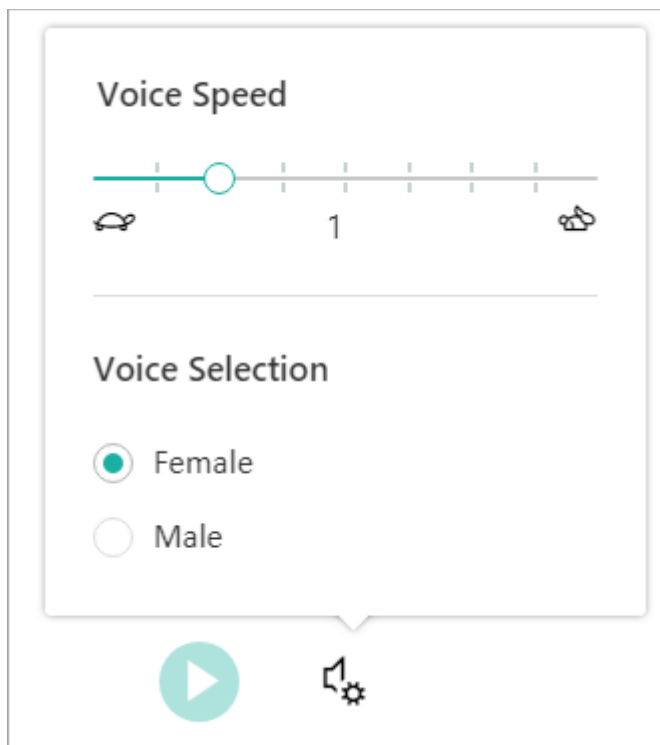


Immersive Reader features

You can do one or more of the following in **Immersive Reader**, depending on how you'd like to focus on the message or assignment text.

- Select **Play** to hear your document read aloud and to see the text highlighted simultaneously. The narrator starts reading from the top of your page by default, unless you have selected a word, in which case it will start reading from the selected word. Select **Pause** to stop narration.

Select **Voice Options** on the top right of the document to change the speed of narration.



- **Text Options**

You can change the appearance of your document by using **Text Options**. Text options can help you focus on your content and remove visual distraction.

Set **Text Size**, **Spacing**, **Font**, and **Themes** that suit your learning needs. You can increase or decrease text size and the amount of spacing between letters and words. The Theme color you select becomes the background color of the document.

Switch on **Show Source Formatting** to retain formatting from the original text, such as bolding or underlining.

